

Form 72

This form is effective from July 2025

Application for a co-operative's voluntary deregistration

Co-operatives Act 2009 s316 applying S601AA of the Corporations Act 2001

Please read this information before completing this form

About this form

This form is used to apply for voluntary deregistration of a co-operative under the *Co-operatives Act 2009* (the Act) provided it meets certain criteria.

Once deregistered, the co-operative ceases to exist as a legal entity and can no longer do anything in its own right.

How to complete this form

- You can complete this form onscreen and print it out or print and complete it by hand.
- If completing by hand use a blue or black pen and print using BLOCK letters.
- Complete all sections of the application and the contact details in all cases.
- Attachments are required as part of this application. Refer to the document checklist in section 4.

Fees

Please refer to our [Co-operatives fees and forms webpage](#) for the current fees. Fees are exempt from GST and subject to change without notice.

Guides and related information

The process for voluntary deregistration is the same as for a company under section 601AA of the *Corporations Act 2001*.

To apply co-operatives, need to ensure that they meet the following requirements:

- all members have agreed to its deregistration.
- the co-operative is not conducting business.
- the co-operative's assets are worth less than \$1,000.
- the co-operative has paid all fees and penalties payable under the Act.
- the co-operative has no outstanding liabilities (e.g. unpaid employee entitlements or taxation liabilities).
- the co-operative is not involved in any legal proceedings.

Applications that do not meet these requirements (including lodgement of due annual returns) and are not signed by the co-operatives director or secretary will be rejected.

Co-operatives should also consider doing the following prior to submitting this form:

- check that any bank accounts in the co-operative's name are closed, regardless of the balance.
- review the co-operative's records/registers to ensure all property is dealt with (e.g. vehicles, land, shares, leases, permits)
- ensure all transfers of co-operative's property are registered and no property is held in the co-operatives name.
- ensure all registered business names held by the co-operative are cancelled or transferred.
- ensure any licenses held by the co-operative are cancelled or ceased.

How to lodge

Once you have completed this form and your supporting documents ready, you can lodge it using one of the following methods:

In person:	Bring your completed form and supporting documents to our cashier services located at: Level 1, Mason Bird Building 303 Sevenoaks Street CANNINGTON Hours: 8:30 am to 4:30 pm (weekdays)
By post	• If you are making payment by credit card or Bpay after we receive your form, you will be issued with a Payment Number (PN) so that you can make payment using the Department's secure online payment gateway at https://payportal.demirs.wa.gov.au/. • If you are making payment by cheque or money order attach a cheque or money order made payable to "Department of Local Government, Industry Regulation and Safety" to the completed form. Post to: Department of Local Government, Industry Regulation and Safety - Consumer Protection, Associations & Charities Branch Locked Bag 14 CLOISTERS SQUARE PERTH WA 6850

What happens next

- The form and supporting documents will be reviewed. The contact person will be notified in writing if further information is needed.
- If approved, the contact person will be informed of the co-operatives impending deregistration with notice of the proposed deregistration published in the WA Government Gazette. The contact will also be given notice when the Co-operative has been deregistered.
- Otherwise, if refused, we will provide notification of the reasons why.
- If any change in the information you have provided in your application occurs, you must notify the Department as soon as possible.

Privacy

Consumer Protection at the Department of Local Government, Industry Regulation and Safety (LGIRS) is collecting information on this form for the purposes of the *Co-operatives Act 2009* (the Act).

In accordance with the Act, a register of this information and any documents lodged with the Registrar of Co-operatives will be available for inspection by the public upon payment of a prescribed fee. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

Contact

For assistance with completing this form, information about the progress of your application, or general information about co-operatives, please contact us:

Telephone **1300 30 40 74 or (08) 6552 9300** (8:30 am to 4:30 pm weekdays)

Email cooperatives@lgirs.wa.gov.au

Website www.lgirs.wa.gov.au/co-ops

The above information is intended as a guide only and is included to assist you in completing and lodging this form. This page is not part of the form. If required, professional advice should be obtained regarding the matters dealt with in this form

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OFFICE USE ONLY

SECTION 1 – CO-OPERATIVE DETAILS

Co-operative registration number (If you do not know the number check on our list of [Registered Co-operatives webpage](#))

Name of co-operative

SECTION 2 – DECLARATION

I apply to deregister the above co-operative under section 316 of the Act and declare that the statements below are correct.

- ☐ All members of the co-operative agree to the deregistration
- ☐ The co-operative is not carrying on business
- ☐ The co-operatives assets are worth less than \$1,000
- ☐ The co-operative has paid all fees and penalties payable under this Act
- ☐ The co-operative has no outstanding liabilities
- ☐ The co-operative is not a party to any legal proceedings

I certify that information in the form is true and correct

Signature

Date signed

Name of person signing this form

Position held

Address

Suburb

State

Postcode

Daytime telephone number

Email

SECTION 2 – DECLARATION (cont.)

Who should be given notice of the co-operative's deregistration

- ☐ The person signing this the declaration
- ☐ The person named below:

Name of contact

Address

Suburb

State

Postcode

Daytime telephone number

Email